



Normanby-by-Spital Primary School
Main Street
Normanby-by-Spital
Market Rasen
Lincolnshire
LN8 2HE

Tel: (01673) 878216

7 September 2016

Dear Parents/Carers

ELECTION OF PARENT GOVERNORS

In accordance with the Education Acts, the Governing Body of each school shall include Parent Governors, these being parents of registered pupils at the school, elected by such parents.

Section 576 of the Education Act 1996 defines a “parent” as:

- All natural parents, whether they are married or not
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law)

This means that it is possible for a child to have more than two parents eligible to participate in an election.

2 vacancies for Parent Governors have arisen at this school and it is therefore necessary to hold an election.

If you are interested in being a candidate please complete the slip attached, proposed and seconded, and forward it to the Returning Officer at the school, to arrive no later than Wednesday 21st September 2016.

You have the opportunity to write a statement of sufficient length to set out (a) evidence of the extent to which you possess the skills and experience the governing body desires; (b) your commitment to undertake training to acquire or develop the skills to be an effective governor; (c) if seeking re-election, details of your contribution to the work of the governing body during your previous term of office; and (d) how you plan to contribute to the future work of the governing body.

Candidates should be aware of certain disqualification clauses relating in particular to bankruptcy and criminal convictions. If you are in any doubt about your eligibility to stand for election, please contact the Returning Officer who will be able to supply you with further details. As a Governor, the school will also have to undertake a DBS check on you.

The main duties and responsibilities of school Governors are set out on the attached document. It should be noted that an elected Parent Governor is appointed for a 4 year term and may continue in office even though their child may have left the school part way through their 4 year term of office.



Headteacher: Mrs Emma Negus-Hill BA Hons QTS

enquiries@normanby.lincs.sch.uk

www.normanbyprimary.org.uk





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If the number of candidates exceeds the number of vacancies, you will be sent voting slips and details about the electoral process via your child. The results of the election will be placed on the school notice board.

Any queries relating to this election should be made to the Returning Officer at the school – namely Mrs Lynda Watson, Clerk to Governors.

Yours sincerely

Lynda Watson
Returning Officer



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